**Subject- Accountancy 11th**

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| **MONTH** | **W.D.** | **PD** | **CHAPTER** | **ACTIVITY** | **ASSIGN**  **MENT** |
| April | 20 | 8  12 | Introduction to Accounting  Theory Base of Accounting | To study accounting terms, accounting system and accounting principles  Video lecture  PPT | Worksheet on introduction to accounting  Worksheet on theory base of accounting |
| May | 25 | 10  4  11 | Accounting Equations,  Double entry system  Source documents  Books of original entry (Including simple GST calculations) | To study the rules of recording data  Video lecture | Collection of source documents, recording and balancing of accounting data of sole proprietorship |
| **June- Summer break- Revision of chapter 1-10.**  **Syllabus for July Unit Test- Introduction to Accounting, Theory base of Accounting(Ch-2 to 8), Books of original entry( journal including GST)** | | | | | |
| July | 26 | 08  3  5  2  8 | Recording of Business Transactions-  Cash book  Subsidiary Books,  Ledger  Trial Balance  Provisions and Reserves  Bank Reconciliation Statement( First half) | To study the methods of summarizing accounting data  Video lecture  PPT  Video lecture | Practice Questions  Worksheet on journal ,ledger & trial balance  Preparation of BRS with cash book and pass book |
| Aug. | 23 | 8  15 | Bank Reconciliation Statement ( 2nd half)  Depreciation | To study accounting treatment of transactions to be reconciled and maintenance of fixed assets  Video lecture | Practice questions |
| Sept. **Revision and First Term Exams** | | | | | |
| Oct. | 23 | 08  5  10 | Rectification of errors  Financial statement ,  Financial statements with Adjustments | To develop the skill of identification and rectification of errors  Video lecture  To study the preparation of final accounts and balance sheet  Video lecture | Worksheet on errors  Practice questions |
| Unit test-2 | Nov. Chapter 11 to 18 | | | | |
| Nov. | 23 | 8  5  10 | Accounts from Incomplete records  Introduction to computers, accounting information system.  Computerized accounting system and accounting softwares | To understand computation of profit /loss using the statement of affairs method  Video lecture  To understand the role of computer in accounting  PPT | Practice questions  Worksheet on computerized accounting |
| **December Project Work and Pre Board Exams.** | | | | | |
| January- Revision of complete syllabus | | | | | |
| February- Final Examination | | | | | |