**Subject: Information Technology**

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| **Month** | **Book** | **Content** | **Activities** |
| **April** | Information Technology | * Digital Documentation (Advanced)
 | * Create a report on skills in open office
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| **May** | Information Technology | * Electronic Spreadsheet
 | * Apply Goal seek with your example
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| **July** | Information Technology | * Electronic Spreadsheet
 | * Prepare a result sheet & do solver in practical
* Make a chart for  graphical representation
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| **August** | Information Technology | * DBMS
 | * Create a data base of your class
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| **Sept.** | Information Technology | Term I Exam |
| **Oct.** | Information Technology | * DBMS
 | * Make a form, Report, Query
* Insert, delete, select commands
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| **Nov.** | Information Technology | * Web Application
 | * How to compose a email.
* Make a Blog
* Install Antivirus
* Understand the measures of Internet Security
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| **Dec.** | Information Technology | Revision | Practical & Revision |
| **Jan. & Feb.** | Information Technology | Revision | Practical & Revision |